

PENTLAND CANOE CLUB

Minutes of the Annual General Meeting held on 12 November 2019 at Community Education Offices, Miller Academy, Prince's Street, Thurso.

Present:

Ken Nicol	Sam Robinson	Nancy Speirs
John Speirs	Ian Borland	Neil Parkin
Bradley Morrell	Louise Litchfield	Emma Summers
Sue Rainbow	Iain Baikie	Anne Grain
Gemma Pryor	Mike Grain	Lauren Disbury
Carolyn Castle	Tim Harrison	Ben MacGregor
David Shand		

1. Apologies

Apologies were received from: Shona Comrie; Gary Stronach; Gary Youngson; Christine Deighan; Neil Uprichard

2. Minutes of the 2018 AGM

The draft minutes had previously been sent out to members prior to the meeting.

The minutes were proposed Mike Grain and seconded by Ian Borland.

3. Chairperson's Report

The Chair (N Parkin) presented his report. A copy is given in Appendix 1.

There were no questions.

4. Treasurers Report

A copy of the Annual Accounts was circulated to those present. In the absence of the Treasurer, the Secretary gave an overview of the accounts.

A copy is attached in Appendix 2 (copy attached). As of 31 March 2019 the Club had £16319.70 in funds. This was an increase of £1451.34 over the previous year.

The accounts were accepted by those present.

It was noted that at 19th September 2019 the accounts totalled £17738.08 .It was noted that the funds were distributed as follows:

- Pool Equipment Fund: £3655.96
- General Equipment Fund: £8008.94
- General Fund: £6073.18

5. Constitution Revision

The Secretary stated that there were no proposals to amend the Club Constitution.

The meeting noted that current version of the Constitution was Issue 12 dated 28 November 2017.

6. Election of 2020 Committee

A number nominations had been received by the Secretary prior to the meeting. These were: Neil Parkin (Chair); Sam Robinson; Gary Stronach (Treasurer); Ken Nicol (Secretary) Emma Summers (CPO), Gary Youngson, Louise Litchfield, John Speirs, Nancy Speirs and Christine Deighan. All agreed to serve on the Committee.

The members agreed to the following serving on the Committee from 1 January 2020:

Post	Name
Chair	Neil Parkin
Secretary	Ken Nicol
Treasurer	Gary Stronach
Non - Executive (Child Protection)	Emma Summers

Post	Name
Non – Executive	Gary Youngson
Non – Executive	John Speirs
Non – Executive	Nancy Speirs
Non – Executive	Christine Deighan
Non – Executive	Sam Robinson
Auditor	To be agreed by the new committee

Louise Litchfield to be on the Committee and was co-opted on.

7. Membership Fees and Equipment Fees

Membership Fees

The meeting was informed that the 2019 Membership were

- Adult: £50 (SCA members: £45)
- Family: £75 (limited to 2 adults and 2 youths under 18) (SCA members: £65)
- Youth /Full Time Education /Unemployed: £25 (SCA members: £23)
- Associate: £13

Following a discussion, those present agreed the 2020 Membership Fees as:

- Adult: £ 50 (SCA members: £45)
- Family: £75 (limited to 2 adults and 2 youths under 18) (SCA members: £65)
- Youth /Full Time Education /Unemployed: £ 25 (SCA members: £23)
- Associate: £13 (under 14)

Equipment Fees

These are currently set at £5. The membership agreed that for 2020 this would be £5 and double rate for non-members (£10).

8. Awards

a) Broken Paddle

The Clubs first award and dates back to 1984. This is given to the most interesting mishap which has occurred whilst canoeing.

The recipient for the award was David Shand

b) Improver

The award was first presented in 1991 and is given to an individual whom is considered to have improved their canoeing skills during the year. The recipient of the award was decided by the Club Committee.

The recipient for the award was Louise Litchfield.

c) Sea Voyage Trophy

The trophy was donated by Terry Jones (one of the Founder members of the Club). This is awarded annually to the person, who in the opinion of the Committee was responsible for the best sea kayaking expedition / trip of the year.

In considering the recipient, the Committee considers the number of people who took part and the “enjoyment” due to weather, exploring, scenery and distance

This was award to Ken Nicol

9. AOCB

Mike Grain thanked the Club for supporting the pool sessions for the Scouts.

Gemma Pryor stated that the Guides maybe interested in a pool session. She was advised on how to this could be arranged.

Following a question, Ken Nicol stated that during the winter they would be trips using Open Canoes and White Water kayaks subject to weather and water levels.

Ken Nicol reminded those present

- that funding was still available from the Paddlesport Coach and Leadership Development Programme.
- The SCA Club Volunteer Conference would be in April and those interested in attending may be eligible for support via the Paddlesport Coach and Leadership Development Programme.

There was no other business

Neil Parkin closed the meeting by thanking everyone for attending.

Appendix 1: Chairman's Report (2018 to 2019)

Chairman's Report (2018 to 2019)

The club has been very active over the last year. With positive numbers attending the Thursday sessions and Tuesday Coach Sessions. The club is in a good position and the finances are in a buoyant state. There is a good core of active paddlers who have participated in Club activities.

The Secretary does a massive amount of work to keep the club running so smooth, from arranging funding and keeping everyone informed by sending out the numerous emails and communications.

Equipment

Thank you to all who help with the spring and autumn boat and equipment 'migration' between the hut, the swimming pool and store in Halkirk. Quite a lot of hard work is involved here, cleaning boats in the autumn, keeping an inventory/storage of kit.

New buoyancy bags have been purchased for the pool boats.

A special thanks to Sam Robinson for maintaining the kayaks throughout the year.

Funding

We still have some funding to help members with attending training courses from Caithness & North Sutherland Fund to help individuals gain certain qualifications this is only open until the end of 2020.

Protecting Vulnerable Groups

Thank you to Emma Summers, our child protection officer, for sorting out the disclosure of the committee, coaches and all the helpers, anyone who works with children or vulnerable adults must be 'disclosed' and this involves a lot of work ensuring as a club we keep everything up to date. Getting this right is absolutely essential in this day and age, thanks again to Emma.

Club Stores

The Cub has 3 stores (the Beach Store, a container at Thurso Swimming Pool and the internal store in the renovated Leisure Centre. Sam Robinson has put in a great deal of work in looking after the Club stores and equipment.

He has kept on top of the maintenance throughout the year and has identified that some work will need to be done on the pool container after the winter. (Some support may be needed and we will keep members posted nearer the time for support). A big thank you to Sam.

Events

On the paddling front, we have had extremely good weather with very few cancellations due to bad weather.

Big thanks to all who helped out on Thursday evening's, day trips and special organised events. There have been a number of the newer members showing vast improvements and a few first timers attending over the summer season.

A number of trips took place including:

- A few members attended the Orkney Symposium
- Trips along the North and East Coasts
- The Caithness Cruise was resurrected this year with a fantastic paddle from Skirza harbour round Duncansby Head to Stroma and back to JOG.
- Members attended the Coach Conference at Glenmore Lodge
- Some Members made it to the Black Isle Symposium

Just to name a few.

There was also the "annual" outing to Freswick Castle. A paddle followed by tea in the Castle. Sadly I missed this one, Thank you to Ben MacGregor for organising this event again this year.

Courses and Training

Ken Nicol ran a number of British Canoeing (BC) courses for the club.

A number of members completed a variety of BC awards these included:

- Gary Youngson and Bradley Morrell passing their Sea Leader Assessment

John Spears attended Advanced White Water Improvers course

We hope that these individual and others will continue to gain further awards.


The club can always benefit from more qualified coaches and skilled paddlers.

The Club has Funding from the Caithness & North Sutherland Fund to help individuals gain certain qualifications

As Chairman for the past year and would like to thank you for your support and patience.


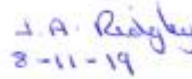
Neil Parkin

Appendix 2: Accounts



Statement of Accounts for the Year ending 31st March 2019

Income	£	Expenditure	£
Balance c/f	14,868.36	CSC	20.00
Subscriptions	1,843.50	SCA	105.00
Pool	610.00	Portskerra Harbour	20.00
SCA Discount		Refund Subscription	78.00
Equipment Resale		Equipment Maintenance	98.00
Hire	720.00	Purchase	495.00
		Beach Hut	227.40
		General	181.08
Grants		Repaid Training Grants	1,104.00
Sports Council	400.00	Course Fees	413.50
Baillie Community	1,000.00		
Dounreay Community Fund	300.00	Insurance	719.01
Donations	115.00	Website	86.40
		Gifts	14.85
Easy Fundraising	37.08	AGM Trophys	12.00
Interest			
		Cash	
		Bank	16,319.70
	19,893.94		19,893.94

G Stronach Treasurer 	J Ridgley Auditor  8-11-19
K Nicol Secretary 