

PENTLAND CANOE CLUB

Minutes of the Annual General Meeting held on 9 December 2010 at Thurso Swimming Pool, Thurso

Present:

Mark Cleminson	Kim Cleminson	Mike Grain
Ishbel Ford	Andy Ford	Simon Copsey
Elaine Rowan	Ben MacGregor	Neil Uprichard
Lawrence Muller	Ken Nicol	Gary Stronach
Sophie Tanker-Muller	Ian Borland	Caz Irving
Anthony Cundall	Ivor Muir	

1. Apologies

Apologies were received from: I Stronach; A Harendza; A Squier; J Speirs; N Speirs

2. Minutes of the 2009 AGM

The minutes had previously been sent out to members prior to the meeting. The following corrections were made:

- Section Present: Add S Copsey; I Stronach
- Section 6: first sentence should readmembers to 3 Executive and 6 non executive members
- Section 6: Table inset M Cleminson as the Non-Executive (New Paddler Rep)

K Nicol agreed to amend the minutes.

With these corrections, the minutes were accepted and approved by those present.

3. Chairman's Report

The Chair (I Muir) presented his report. A copy is given in Appendix 1.

4. Treasurers Report

A copy of the Annual Accounts was circulated to those present. In the absence of the Treasurer (I Stronach), G Stronach presented the accounts. A copy is attached in Appendix 2 (copy attached). As of 1 April 2010 the Cub had £7626.17 in funds.

K Nicol asked for the accounts to be amended as the £450 donation was from DSRL not UKAEA.

5. Secretary's Report

The Secretary, K Nicol, stated all the main topics had been covered by the Chairman. Additionally, the following items were mentioned

- Thanked Ivor for his work as Chairman and organising maintenance on the Club Store. Also thanked Elaine Rowan for her work in organising the coaches and representing the Club at the Pool Users Group.
- K Nicol noted that whilst he had been unable to attend a number of the Summer Evening sessions, they appear to have been successful. All the coaches who helped at these are to be thanked but in particular Elaine Rowan and Ivor Muir.
- The weather had an impact on the weekend trips. Though there were a few enjoyable trips.
- The SCA is still looking to revise the fees paid by Clubs. This could result in a levy payable.
- The SCA now required a list of Club members for insurance purposes. A clause will need to go onto the membership form asking for permission to provide personal details to the SCA.
- Coaching: The secretary reported that individuals had attended the following SCA Course
 - UKCC Coach Level 1 (2)
 - UKCC Coach Level 2 (2)
 - Coastal Navigation & Tidal Planning (6)
 - Open Water navigation & Tidal Planning (6)
 - BCU 2 Star (7)

- BCU 3 Star (Sea) (1)
- BCU 3 Star (Open canoe) (6)

The secretary reported that subject to demand, he would look to organise a Coastal Navigation & Tidal Planning and an Open Water Navigation Course in 2011.

The plan is to run a series of introduction to river paddling courses in 2011

Thanks to everyone who organised events, trips etc for the Club.

- Equipment:
 - K Nicol stated that as everyone will be aware of the reduction in government funding following the spending review. As most grant awarding bodies are funded directly or indirectly by Government there is likely to be a larger reduction in the funding available to Clubs. This will result in the Canoe Club be unable to secure grants to purchase equipment. Therefore the Club will need to consider how new equipment will be funded.
 - Some new paddles were purchased during the year.
 - During the year, the Club purchased an additional 2 Open Canoes. Giving the Club 4 canoes Thanks were recorded to DSRL for the support given in the purchase of one of the open canoes.
 - Awards for All: An application has been submitted for Awards for All to purchase 4 open canoes and associated equipment along with a trailer. The project cost is approximately £8400 of which £7900 has been requested from Awards for All.

6. Election of Committee

A number of individuals had been nominated and volunteered for the Committee. The members agreed to the following serving on the Committee:

Post	Name
Chair	Mark Cleminson
Secretary	Ken Nicol
Treasurer	Isobel Stronach
Non - Executive (Club Store)	Ivor Muir
Non - Executive (CPO)	Kim Cleminson
Non – Executive (Coaching / Pool User Group)	Elaine Rowan
Non – Executive	Astrid Harendza
Non – Executive (Minute Secretary)	Ben McGregor
Non – Executive (Publicity)	Ishbel Ford

It was noted that both Mark and Kim Cleminson would be leaving Caithness around August 2011. K Nicol suggested that given the work of the CPO, there some one should be identified to work with Kim in order to takeover this role. G Stronach was identified as the successor to Kim.

M Cleminson stated that whilst the Committee had been identified, he would like to see open committee meetings so that other members could be involved with organising Club activities.

Both Mike Grain and Sophie Tanker-Muller stated that they were willing to help.

7. Membership Fees

The membership proposed that the membership fees for 2011 should be:

- Adult £30
- Family £45 (limited to 2 adults and 2 youths under 18)
- Youth £20
- Associate £10

8. AOCB

KN stated that membership form was being revised to reflect requirements of the SCA; data protection and photography consents.

E Rowan asked about the requirement to have a parent / guardian present at the pool sessions for the 14s and under. K Nicol explained that this requirement was introduced a few years earlier. Following a discussion, those present, it was agreed that this requirement should remain, however if a parent / guardian could not attend then an alternative arrangement could be made with a club member.

E Rowan raised a query on the Constitution and the election of the Committee. She considered that the current wording needed to be revised. She stated that the nominations should be put forward only with the consent of the person being nominated. K Nicol asked E Rowan to put forward a written amendment so that this could be considered.

I Muir closed the meeting by thanking everyone for attending and especially Ken Nicol for the hard work he puts in, the club would not be able to do half as much without him.

Appendix 1: Chairman's Report (2009 to 2010)

I'll start with a thank you to Ishbel for organising this year's venue. It's just unfortunate that despite how comparatively early she booked it half the club members still managed to be doing something else tonight.

It's been another busy year for the club. We had well attended pool sessions last winter. The outdoor stuff started with our annual extravaganza that is the Loch Watten Fun Day which was disappointingly calm being only about a force 4 compared to last years force 6. This was followed by a Foundation Safety & Rescue Training day and then the Thursday evening beach sessions which finished at the end of September. Thank you to the very few people who turned up to help put the kit away for the winter and clean out the beach hut.

This has been a good year for people gaining qualifications. The club now has two more Level 1 coaches. Well done to Mark & Sophie who are now making a valuable contribution to the beginners pool coaching sessions. Myself & Elaine eventually passed as Level 2 coaches. If anyone's thinking of going down this route I'd advise you to look very carefully at what's involved first as there's an awful lot of work in it. Part of this work was organising an open canoe coaching day which involved persuading 12 people to go down to Loch Achilty near Inverness and begging, borrowing and stealing a trailer load of canoes from various kind people. Thank you to everyone who took part that day. This was followed by a kayak progression coaching day in Thurso. Again thank you to everyone who signed up for that. And I want to thank Elaine for all the hard work that she put into organising both these coaching days and thank you to Ken for the mentoring. At the time it was hard work but looking back we enjoyed both days and I think everyone who participated got something beneficial out of it so I'm sure we'll be running similar courses next year. And thanks to Ken's sterling fund raising efforts and an eye for a bargain we now have 3 canoes, another on the way and a huge lottery application in for more so the logistics should be a lot simpler next time. Speaking of canoes six of us gained our 3 Star Canoe awards earlier this year but after our experience with the Level 2 Assessment I probably wouldn't go waving that particular bit of paper around.

We're back in the pool now with a very good turnout of beginners. This year we're structuring the beginners session along the lines of the BCU Paddlepower scheme which will ensure that every beginner who regularly attends the pool sessions will receive a consistent level of coaching aimed at providing a solid grounding in paddlesport. And you even get a certificate at the end. Thank you to Ken for sorting out all the paperwork associated with this and thanks to everyone who's been on door duty ensuring that it all gets filled in, especially Ishbel who's born the brunt of this duty so far. And thank you to everyone who's been helping out with the pool session coaching.

Ivor Muir

Appendix 2: Accounts



Statement of Accounts for the Year ending 31st March 2010

<u>Income</u>	<u>£</u>	<u>Expenditure</u>	<u>£</u>
Balance c/f	7,093.49	CSC	20.00
Subscriptions	610.00	SCA	50.00
Pool	259.00	Equipment Purchase	1,136.00
		Maintenance	310.97
Equipment Hire	507.00	Insurance	354.43
CSC Equipment Grants	723.00	Website	27.95
UKAEA Donation	450.00	Events	219.68
Events	130.00	AGM Dinner	630.00
AGM	610.50	AGM Speaker	19.99
		AGM Awards	13.00
Interest	34.19	Misc	8.99
		Cash	0.00
		Bank	7,626.17
	<u>10,417.18</u>		<u>10,417.18</u>

I Stornach

I Stornach
Treasurer